

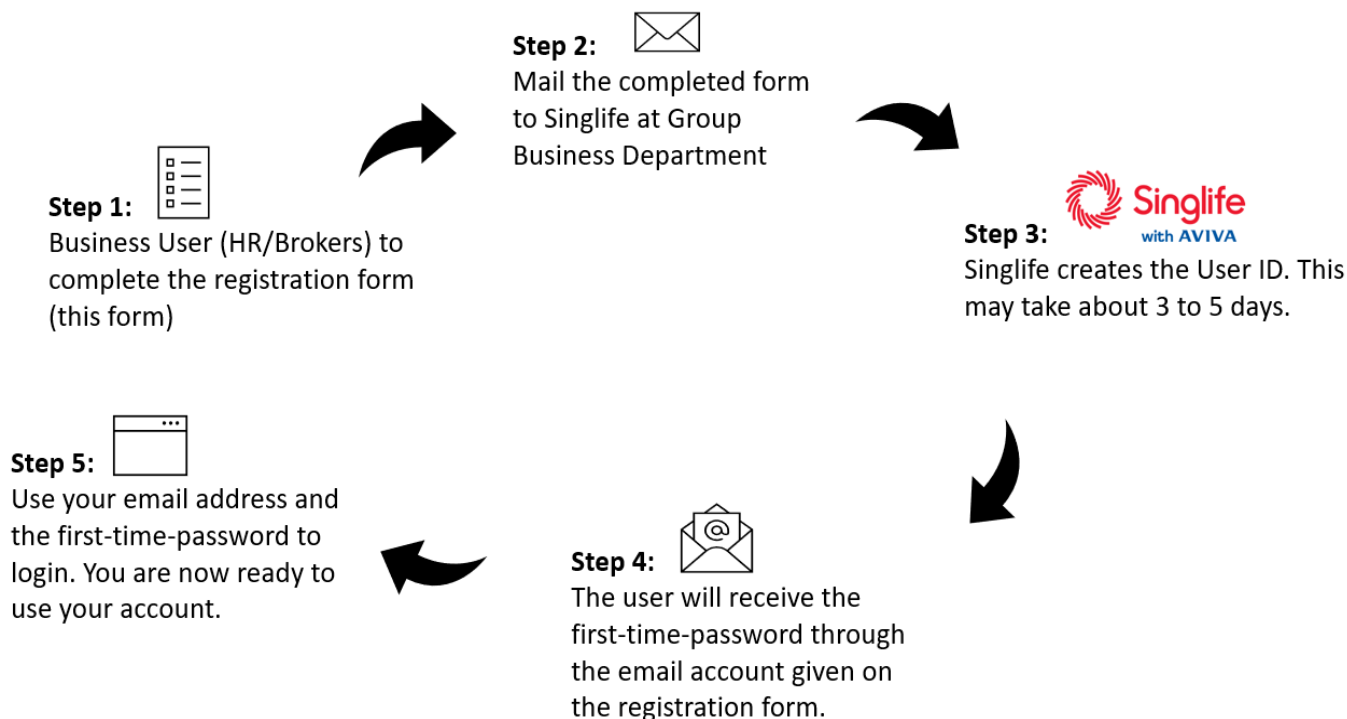
What is GIW EBConnect?

GIW EBConnect is our web portal for HR, brokers and advisors of GIW's corporate plans to manage your company's and staff's enrolment and claim-related procedures easily, online, and anytime. GIW 967dbbWMMa Yg with the following features:

- Claims – Submit claims on behalf of the insured members, and view claims history for all types of claims
- Policy search – View plan entitlement summary and billing details
- Employee cover – View member's plan entitlement, balance entitlement, financial calculator and underwriting requirement
- Member search – short cut keys to work on a member on Claims, Letter of Guarantee and Edit Profile
- Reports – Useful reports are available for self-help: outstanding claims report, outpatient & inpatient utilisation report, top 10 providers, top 10 illnesses, underwriting listing and member listing.
- Help – FAQ, contacts information
- Find a clinic – locate the nearest GP panel clinic, if the policyholders have outpatient panel benefits
- Letter of Guarantee – issue Letter of Guarantee, if the policyholders are eligible for Letter of Guarantee facility.

Visit [giw.com/ebconnect](http://giw.com/ebconnect) to begin!

Here are the easy steps to follow:



## Gbl T EBConnect ID Request Form

**IMPORTANT NOTES :**

- ✚ Please allow **5 working days** for the activation of Gbl T EBConnect ID.
  - ✚ The User ID and Password will be sent to the email address(es) of the Users indicated below. **Please ensure that the email address is correct.**
  - ✚ The **original copy** of this form **MUST be sent to Group Business, Attention to Gbl T EBConnect Admin** > at the below address for audit purpose.  
**Gbl T Ltd, Group Business**  
**4 Shenton Way, #25-01 SGX Centre 2, Singapore 068807**
  - ✚ If it is an urgent request, you can send the form via email to **ebh\_enquiries@gbl T.com"**
  - ✚ If you have more Users to register, please complete and sign additional Gbl T EBConnect Request Forms, and append behind this cover-page.
  - ✚ If you have any special instructions for us on the role creation for the Users, please print and attach behind the registration form and submit together to i g
- The use of "Gbl T EBConnect" is subject to the "Term of Use" and "Privacy Policy" stipulated in Gbl T website.

Company Name	Name (Authorised representative)
Company email address	Contact Number
Designation	NRIC
Date	Signature & Company Stamp

We hereby declare and agree as follows:

- a. We will be bound by the Terms of Use stipulated in the Gbl T website;
- b. **We acknowledge that the Users of Singlife EBConnect will have access to Personal Information (as defined in the Terms of Use) of customers, its employees and/or dependants. We shall accordingly ensure and undertake that the Users shall not use, process, download and/or disclose any Personal Information for any purpose other than as authorised by the Company and permitted by Singlife . We further undertake that we will be responsible and liable for the acts or omissions of the Users and/or our authorised representative in respect of the use of Singlife EBConnect and/or Personal Information which is inconsistent with this undertaking. This undertaking shall survive the termination or resignation of the Users and/or authorised representative;**
- c. We will keep and maintain appropriate systems and controls to ensure confidentiality of Personal Information and that only the Users and/or our authorised representatives and no one else directly or indirectly will have access to the Personal Information;
- d. In the event a User leaves the Company, we will promptly inform Gbl T to delete the User ID and Password by raising the Gbl T EBConnect Request Form.

**User Creation / Deletion section**

Broker / Agent / Agency / Policyholder / HR Personnel					
No.	User Name	User Email Address	User Mobile No	User Role	Create or Delete ID
				*Please choose one of the following for each User to be created. B1: Broker / Advisor (Edit and View) B2: Broker/ Advisor (View Only) H1: Policyholder/HR Personnel (Edit and View) H2: Policyholder/HR Personnel (View)	*A Delete request is necessary when User has left the company *Please choose one of the following for each User to be created. C: for Create (New ID) D: for Delete (Existing ID)
01					
02					
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